



*The West Virginia Institute
for Spirituality
Sabbatical Program*

Please
Attach
Photo
Of
Self
Here

APPLICATION FORM

Please type or print information

NAME _____
Last First MI

ADDRESS _____
Street City/State/Zip

Province/Region Country

Date of Birth ___ / ___ / ___ Telephone _____ Email _____

A letter from a person who knows you well:

Name of approving person _____ Title _____

ADDRESS _____
Street City/State/Zip

Province/Region Country Email

**The West Virginia Institute for Spirituality 1601 Virginia Street, East Charleston, WV 25311
Phone: 304-345-0926 Fax: 304-345-8208 Email: wviscr@aol.com (Sister Carole Riley, CDP, PhD)
Website: wvis.org Facebook: The West Virginia Institute for Spirituality**

Please make sure you complete the following, then sign and date it when all the steps have been completed.

I have read the Sabbatical program information and I believe I qualify for participation. I am applying for the Sabbatical to be held: (during any 8 week period or less – please specify what date you are considering)

_____ (Date)

1. A registration fee of \$50 (USD) is to accompany this form. This fee is only refundable if the application is not accepted.
2. Please write a 1– 2 page, typed (double spaced) autobiography, including your reasons for wishing to complete a Sabbatical Program.
3. Enclose with application form, two letters of recommendation: one from your Provincial/Congregational Superior/Bishop/Priest/Pastor/Spiritual Director and one from another person who knows you quite well. Please have these letters sent, at your earliest convenience to:

Sabbatical Admissions, at the address below.

4. Also enclose a recent and thorough medical examination.
5. Attach to application form a recent photograph of yourself for identification purposes.

Total payment for the Sabbatical is \$6,000.00 (USD). You will be notified regarding your acceptance. At that point, you are to send a check in the amount of \$1,200.00 to keep your place. The balance must be paid no later than 2 weeks before the start date of the Sabbatical.

Please make all payments in U.S. dollars. Thank you.

Make checks payable: WVIS or The West Virginia Institute for Spirituality

Credit card payments: contact WVIS at 304-345-0926

Paypal/Square Cash also accepted.

Signed

Date

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